

Application Guide for a Certificate of No Criminal Conviction (“CNCC”)

1. Introduction

This Application Guide serves to provide information on where and how to apply, at your own expense, the Certificate of No Criminal Conviction (or its equivalent) (“CNCC”) of a country. It does not set out the situations where you are required to apply the CNCC (or its equivalent) for a certain country.

2. List of Countries in this Application Guide

Only the application information for the below countries are listed in this Application Guide.

Should you be looking for a country that is not listed here, please approach Human Resource Compliance for assistance. Alternatively, you may check directly with the Embassy in Singapore of that country on how to apply the CNCC (or its equivalent).

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| 1. Australia | 16. Malaysia |
| 2. Brunei | 17. Mongolia |
| 3. Cambodia | 18. Myanmar |
| 4. Canada | 19. Netherlands |
| 5. China | 20. New Zealand |
| 6. Egypt | 21. Philippines |
| 7. France | 22. South Africa |
| 8. Germany | 23. South Korea |
| 9. Hong Kong | 24. Switzerland |
| 10. India | 25. Taiwan |
| 11. Indonesia | 26. Thailand |
| 12. Ireland | 27. Trinidad and Tobago |
| 13. Israel | 28. United Kingdom |
| 14. Japan | 29. United States of America |
| 15. Macau | 30. Vietnam |

3. CNCC (or its equivalent) in English or English translation

Where the CNCC (or its equivalent) provided by that country is not in English, you would have to engage, at your own expense, translation service providers to translate the document into English.

Getting your Fingerprints taken in Singapore

Where fingerprints are required to accompany the CNCC (or its equivalent) application of that country, you may approach [Criminal Record Office](#) of the Singapore Police to book an appointment for your fingerprint impressions to be taken.

4. Disclaimer and Your help to update information

While every effort has been made to ensure the accuracy and completeness of this Guide, there may be errors or omissions due to unforeseen circumstances (*for e.g. unable to access application information due to change of website links*) and we appreciate your help to let us know so that the information gets updated.

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S/N	Country	CNCC Report Name or equivalent	Issuing Authority	Application Information (To access the information, please click on the underlined)
1	Australia	National Police Certificate	Australian Federal Police	Australian Federal Police
2	Brunei	Police Certificate of Good Conduct	Royal Brunei Police Force	Reference from Canadian Government: Brunei
3	Cambodia	Bulletin of Criminal Record	Ministry of Justice	Reference from Canadian Government: Cambodia
4	Canada	Certified Criminal Record Verification	Royal Canadian Mounted Police	Royal Canadian Mounted Police
5	China	Either Police Certificate Or Notary Certificate of No Criminal Convictions	Either Local police Security Bureau office Or Notary Public Office	- Each municipal/provincial Public Security Bureau office has jurisdiction over its own territory and you must provide a police certificate for every territory where your permanent residence registration (Hukou) booklet is registered. - If you have renounced your citizenship, a statutory declaration will suffice since the Authority in China will not be issuing the CNCC or its equivalent. Reference from Canadian Government: China
6	Egypt	Criminal Record	Ministry of interior, Egypt	Reference from Canadian Government: Egypt
7	France	Criminal Record Certificate	National Criminal Records Office	Ministère de la Justice
8	Germany	Certificate of Good Conduct or Police Clearance Certificate	Federal Central Register of the German Federal Office of Justice	Application at :- German's Federal Office of Justice Or German Embassy Singapore
9	Hong Kong	Certificate of No Criminal Conviction	Hong Kong Police Force	Hong Kong Police Force
10	India	Police Clearance Certificate	High Commission of India	High Commission of India - Under Passport & Consular Services > Consular Services Fees > Police Clearance Certificates Welcome to High Commission of India in Singapore (hcsingapore.gov.in) - Application via Authorized Service Centers - BLS International Services S Pte Ltd

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11	Indonesia	Surat Keterangan Catatan Kepolisian (Police Certificate)	Kepolisian Negara Republik Indonesia (Republic of Indonesia National Police)	The Certificate of Good Conduct (often called SKCK – <i>Surat Keterangan Catatan Kepolisian</i>) is issued by the Indonesian National Police (INP). It’s usually required for employment, visa, residency, or legal purposes. For Non-Indonesian Citizens, here’s how to apply: 1. Apply through Indonesian Embassy or Consulate (Abroad) - Visit the nearest Indonesian Embassy or Consulate in your country. - They will guide you on required documents and may forward your request to the INP headquarters in Jakarta. 2. Apply Directly via the Indonesian National Police If you’re in Indonesia, you may apply at: Mabes Polri (Police Headquarters) in Jakarta. Documents Required (Generally): Letter of request stating the reason for application. Copy of valid passport (all identification pages). Copy of stay permit or visa used while in Indonesia. Recent passport-size photographs (usually with red background). Fingerprints (may be taken at the embassy or local police station). Copy of ID from your home country. Supporting documents, e.g., work pass, visa application letter (if CGC is for another country) Process & Timeline: - Processing time varies, typically 2–4 weeks. - Embassy may send the documents to Jakarta for approval and then issue or relay the certificate back to you. Premier Fingerprint Services for Police Checks from Indonesia
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12	Ireland	Police Certificate	National Police and Security Service	Ireland's National Police and Security Service
13	Israel	Certificate of non-criminal Record	Israel Police	Ministry of Foreign Affairs, Israel
14	Japan	Certificate of Criminal Record	Japanese National Police Agency	Application in-person at:- - Japan's Prefectural Police Headquarters representing your place of residence. - For e.g. if you are living in Tokyo, please approach Tokyo Metropolitan Police Department for the application. Or Japan Embassy in Singapore
15	Macau	Certificate of Criminal Record	Direccao dos Servicos de Identificacao (Identification Department)	Governo da RAEM (Government of Macao)
16	Malaysia	Certificate of Good Conduct	Ministry of Foreign Affairs	Online Application via Ministry of Foreign Affairs, Malaysia - Select Letter of Good Conduct (SKB) under e-Consular Or Malaysia's e-Consular Services
17	Mongolia	Reference Letter of No Criminal Convictions	General Police Department, Mongolia	Reference from Canadian Government: Mongolia
18	Myanmar	Recommendation for Free From Criminal Offence	Myanmar Police Force	Reference from Canadian Government: Myanmar
19	Netherlands	Certificate of Conduct	Dutch State Secretary for Justice and Security	Certificate of Conduct Justis
20	New Zealand	Criminal Conviction History	Ministry of Justice	- Application via Ministry of Justice, New Zealand Reference from New Zealand High Commission Singapore
21	Philippines	Certificate of Clearance	National Bureau of Investigation	NBI Card Fingerprinting at Philippines Embassy in Singapore
22	South Africa	Police Clearance Certificate	South Africa Police Service	Department of Police, South Africa Police Service
23	South Korea	Criminal (Investigation) Records Check Reply	Korean National Police Agency	South Korea Embassy in Singapore

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24	Switzerland	Criminal Records Excerpt	Federal Office of Justice	Online Application at Federal Office of Justice, Swiss Criminal Records Section
25	Taiwan	Police Criminal Record Certificate	Police Department	New Taipei City Police Department
26	Thailand	Police Clearance Certificate	Police Clearance Service Centre of the Royal Thai Police	▪ Application via The Police Clearance Service Center, Royal Thai Police ▪ Reference from Canadian Government: Thailand
27	Trinidad and Tobago	Police Certificate of Character	Trinidad and Tobago Police Service	Trinidad and Tobago’s Government Online
28	United Kingdom	Police Certificate	ACRO Criminal Records Office	Online Application via ACRO Office
29	United States of America	Identity History Summary	Criminal Justice Information Services Division of the Federal Bureau of Investigation	Electronic Departmental Order (cjis.gov) Fingerprint is required for the application of US CNCC. If you are currently located in Singapore, please obtain it at Singapore Police Cantonment Complex, 391 New Bridge Rd (088762) , walk in on Tuesday and Thursday.
30	Vietnam	Certificate of Conduct	Ministry of Justice	Reference from Canadian Government: Vietnam